

**CRAWFORD CENTRAL BOARD OF SCHOOL DIRECTORS**

**REGULAR BOARD MEETING  
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, JANUARY 23, 2017  
5:30 P.M.**

**I. REGULAR MEETING OF JANUARY 23, 2017, CALLED TO ORDER**

Meeting called to order by Mrs. Feleppa at 5:30 P.M.

**II. ROLL CALL**

Members in attendance: Ms. Melissa Burnett, Mrs. Jan Feleppa, Mrs. Katrina Proctor, Mr. Jeffrey Rose (joined meeting at 5:38 P.M.), Mr. Donald Sacco, Mr. Frank Schreck, Mr. Delwood Smith and Mr. Glenn Tuttle

Members absent: Mr. Jeffrey Deardorff

Others in attendance: Mr. Mike Crowley (News Media), Mr. David Dickson, Mrs. Jennifer Galdon, Mrs. Rebecca Gentile, Mr. Carl Moore, Dr. Ann Noonan, Mr. Guy O'Neil, Mrs. Lisa Pittner, Mrs. Lisa Shuffstall, Mr. Ryan Smith, Mr. Jim Summerville, Mr. Thomas Washington and Mrs. Alisa Willey

**III. PLEDGE OF ALLEGIANCE**

**IV. NOTICE OF EXECUTIVE SESSION**

December 19, 2016 – 5:30 P.M.-6:15 P.M. – Personnel

January 17, 2017 – 5:59 P.M. – 7:05 P.M. – Personnel/Labor Relations/Special Ed Litigation/ Real Estate

**V. PUBLIC COMMENTS REGARDING THE AGENDA OF JANUARY 23, 2017**

None

**VI. 2016-2017 STUDENT REPRESENTATIVES TO THE BOARD OF SCHOOL DIRECTORS**

1. Meadville Area Senior High School – Alex Labruzzo and Luke Sherrod – discussed the championship rings donated to the football team, winter sports, newsletter, new bulldog mascot statue and sports banquet

2. Cochranon Jr.-Sr. High School – Madelyn Kapfhammer – discussed music banquet, winter sports, student council morning announcements and Red & White day festivities.

3. Meadville Area Middle School – Naija Walker – discussed winter sports, MLK program, ski club, geography bee, after-school enrichment, positive school program, super bowl spirit week and school-wide art project.

**VII. APPROVAL OF MINUTES**

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the following Minutes:

Motion: Mrs. Proctor  
Second: Mr. Tuttle

1. Regular Board Meeting of November 21, 2016 (Attachment – pp. \_\_\_\_)



APPROVAL FOR THE COCHRANTON JR.-SR. HIGH SCHOOL SENIOR SOCIAL STUDIES CLASSES TO TRAVEL TO NEW YORK CITY, WASHINGTON D.C. AND SHANKSVILLE, PENNSYLVANIA

Motion: Mrs. Proctor  
Second: Ms. Burnett

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the Cochranon Jr.-Sr. High School senior social studies classes to travel to New York City, Washington D.C. and Shanksville, Pennsylvania, on March 17-18, 2017, at a cost to the District of \$163.80 for substitute teachers (Attachment – pp. \_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

**SPECIAL SERVICES – Donald F. Sacco, Chairperson**

APPROVAL OF THE MEMORANDUM OF UNDERSTANDING WITH CRAWFORD COUNTY CHILDREN AND YOUTH SERVICES

Motion: Mr. Sacco  
Second: Mr. Tuttle

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the Memorandum of Understanding between the Crawford Central School District and Crawford County Children and Youth Services, pending Solicitor approval, and further requests the Superintendent of the District to prepare a Transportation Plan between the District and Crawford County Children and Youth Services for submission to the Pennsylvania Department of Education on or before January 31, 2017; and

**FURTHER RESOLVED**, that the Board of School Directors of Crawford Central School District hereby authorizes Thomas K. Washington, as Superintendent of the Crawford Central School District, to sign both the Memorandum of Understanding and the Transportation Plan on behalf of both the Board and the School District. (Attachment – pp. \_\_\_\_)

Vote: 7 Ayes 1 Nay (Mr. Schreck)  
Motion Carried

**FINANCE – Jeffrey S. Rose, Chairperson**

APPROVAL OF THE FINANCIAL ACTIVITIES

Motion: Mr. Rose  
Second: Mr. Tuttle

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the following Financial Activities:

1. November and December's Treasurer's Report (Attachment – pp. \_\_\_\_)
2. November and December's Financial Statements (Attachment – pp. \_\_\_\_)
3. November and December's Payment of Bills (Attachment – pp. \_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

APPROVAL TO ACCEPT THE INDEPENDENT AUDIT REPORT FOR YEAR ENDING JUNE 30, 2016

Motion: Mr. Rose  
Second: Mr. Sacco

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby accepts the Independent Audit Report for Year ending June 30, 2016 (Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

APPROVAL OF THE REAPPOINTMENT OF GUY O'NEIL AND PHYLLIS LORD TO THE CRAWFORD COUNTY TAX COLLECTION COMMITTEE

Motion: Mr. Rose  
Second: Mr. Tuttle

**RESOLVED**, that pursuant to Act 32 of 2008, the Board of School Directors of Crawford Central School District hereby reappoints Guy W. O'Neil, Business Manager as the Tax Collection Committee Primary Voting Delegate for the Crawford Central School District; and

**FURTHER RESOLVED**, that the Board of School Directors of Crawford Central School District hereby reappoints Phyllis Lord, Confidential Executive Assistant to the Business Manager, as the Tax Collection Committee Alternate Voting Delegate for the Crawford Central School District; and

**FURTHER RESOLVED**, if the Primary Voting Delegate cannot attend a Tax Collection Committee meeting, then the Alternate Voting Delegate shall attend the Tax Collection Committee meeting. The reappointment of Mr. O'Neil and Mrs. Lord as Delegates are effective immediately and shall continue until their successors are appointed. Delegates shall be appointed or reappointed by the Board each year. All Delegates shall serve at the pleasure of the Board.

Vote: 8 Ayes 0 Nays  
Motion Carried

APPROVAL OF SCHEDULE L – BUDGETARY TRANSFERS

Motion: Mr. Rose  
Second: Mr. Tuttle

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves Schedule L – Budgetary Transfers (Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

**PERSONNEL/POLICY - Jan A. Feleppa, Chairperson**

Motion: Mr. Tuttle  
Second: Mr. Sacco

APPROVAL OF THE FIRST AND SECOND READING OF THE REVISIONS TO CRAWFORD CENTRAL SCHOOL DISTRICT POLICY NO. 610 – PURCHASES SUBJECT TO BID/QUOTATION

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the revisions to Crawford Central School District Policy No. 610 – Purchases Subject to Bid/Quotation (Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

ACKNOWLEDGMENT OF PROFESSIONAL EMPLOYEE STATUS

Acknowledgement that under the terms of Section 1108 of the School Code, the Superintendent has notified the Secretary of the Board that the following persons have received satisfactory ratings for his/her sixth semester of employment and has thereby gained the status of “professional employee” and will be tendered a professional employee contract beginning with the second semester of the 2016-2017 school year:

Katlyn Petronelis    Matthew Shreve    Jason Stearns

APPROVAL OF DELWOOD J. SMITH TO SERVE AS THE PENNSYLVANIA SCHOOL BOARDS ASSOCIATION ALTERNATIVE REPRESENTATIVE

Motion: Mr. Tuttle  
Second: Mrs. Proctor

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby appoints Mr. Delwood J. Smith to serve as the Pennsylvania School Boards Association Alternative Representative for a one (1) year term

Vote: 8 Ayes 0 Nays  
Motion Carried

APPROVAL OF THE PERSONNEL SCHEDULES

Motion: Mr. Tuttle  
Second: Mr. Sacco

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the following Personnel Schedules (Attachment – pp. \_\_\_\_)

1. Approval of Schedule A – Resignations – Page 1 of the Schedule Section
2. Approval of Schedule C – Support Staff Appointments – Setting of Salaries – Page 2 of the Schedule Section
3. Approval of Schedule D – Extra Duty Appointments – Setting of Salaries – Page 3 of the Schedule Section
4. Approval of Schedule E – Attendance at Professional Meetings – Pages 4 through 6 of the Schedule Section
5. Approval of Schedule G – Substitute Support Staff List – Page 7 of the Schedule Section
6. Approval of Schedule H – Leaves of Absence – Page 8 of the Schedule Section
7. Approval of Schedule I – Field Trip Authorization – Page 9 of the Schedule Section
8. Approval of Schedule M – Transportation Sub-Contracted Services – Page 10 of the Schedule Section

Vote: 8 Ayes 0 Nays  
Motion Carried

**IX. ADMINISTRATION**

Mr. Thomas K. Washington, Superintendent of Schools, congratulated Dr. Ann Noonan, Elementary Curriculum Director, for receiving the Educator of the Year Award from Junior Achievement of Western Pennsylvania, and Mrs. Gail Kosienski and her Programming III class for winning the Verizon App Challenge for the state of Pennsylvania. Mr. Washington also recognized the Board for their hard work and dedication to the school district.

**X. OTHER PUBLIC/BOARD COMMENTS**

Mrs. Bonnie VanNort addressed the Board regarding a Board Member's offensive comments on social media.

Mr. Glenn Tuttle discussed his comments on social media.

Mr. Frank Schreck and Mrs. Katrina Proctor discussed how to vote in the Verizon App Challenge Fan Favorite Contest for the Cochranon Jr.-Sr. High School Programming III class.

Mrs. Jan Feleppa read a statement to the public regarding a Board Member's comments on social media and how he/she does not represent the rest of the Board or how they feel regarding any matter.

Mr. Jeff Rose congratulated all seniors who have received college acceptance letters to their first choice schools. He also congratulated Journey Brown for being accepted to Penn State and continuing his football career.

**XI. ADJOURNMENT**

Motion: Mr. Tuttle  
Second: Ms. Burnett

**RESOLVED**, that there being no further business, this meeting is adjourned at 5:58 P.M.

Vote: 8 Ayes 0 Nays  
Motion Carried

Respectfully submitted,

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Lisa L. Pittner  
Board Secretary