

CRAWFORD CENTRAL BOARD OF SCHOOL DIRECTORS

**REGULAR BOARD MEETING
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, JUNE 27, 2016
5:30 P.M.**

I. REGULAR MEETING OF JUNE 27, 2016, CALLED TO ORDER

Meeting called to order by Mr. Deardorff at 5:30 P.M.

II. ROLL CALL

Members in attendance: Ms. Melissa Burnett, Mr. Jeffrey Deardorff, Mrs. Jan Feleppa (via conference call), Mrs. Katrina Proctor, Mr. Jeffrey Rose (joined meeting at 5:31 P.M.), Mr. Donald Sacco, Mr. Frank Schreck and Mr. Delwood Smith

Members absent: Mr. Glenn Tuttle

Others in attendance: Mrs. Cheryl Andrae, Ms. Erin Bourquin, Mr. Mike Crowley (News Media), Mr. David Dickson, Mrs. Jennifer Galdon, Mrs. Rebecca Gentile, Mr. Carl Moore, Dr. Ann Noonan, Mr. Guy O'Neil, Mrs. Somer Petrarca, Mrs. Lisa Pittner, Mrs. Allison Swan, Mr. James Swan, Ms. Zizia Swan, Mr. Ryan Smith, Mr. Thomas Washington, Mrs. Alisa Willey and Mr. Roger Willis

III. PLEDGE OF ALLEGIANCE

IV. NOTICE OF EXECUTIVE SESSION

June 6, 2016 – 6:53 P.M. – 7:45 P.M. – Personnel
June 20, 2016 – 6:25 P.M. – 7:50 P.M. – Personnel/Potential Litigation

V. PUBLIC COMMENTS REGARDING THE AGENDA OF JUNE 27, 2016

None

VI. PRESENTATIONS

1. Recognition of Challenge 24 State Tournament Participants – Westin Hall and Xavier Swan
2. Meadville Federal Credit Union Student Branch Yearly Reports– Ryan Young, Makenzie Bourquin, Macy Hornstein, Gianna Petrarca, Lucian Hall and Meghan Willis

VII. APPROVAL OF MINUTES

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Minutes:

Motion: Ms. Burnett
Second: Mr. Schreck

1. Regular Board Meeting of May 23, 2016 (Attachment – pp. ____)
2. Special Committee of the Whole Meeting of June 6, 2016 (Attachment – pp. ____)
3. Committee of the Whole Meeting of June 20, 2016 (Attachment – pp. ____)

Vote: 8 Ayes 0 Nays
Motion Carried

VIII. COMMITTEE REPORTS

SECONDARY CURRICULUM – Jeffrey L. Deardorff, Chairperson

APPROVAL OF THE SECOND AND FINAL READING OF SCHEDULE J – TEXTBOOK ADOPTION – COMPUTER APPLICATIONS

Motion: Ms. Burnett
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Second and Final Reading of Schedule J – Textbook Adoption – Computer Applications (Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL TO AWARD A MEADVILLE AREA SENIOR HIGH SCHOOL STUDENT A 2016 DIPLOMA

Motion: Ms. Burnett
Second: Mr. Schreck

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves to award a Meadville Area Senior High School Student a 2016 diploma upon meeting all requirements as established by the Pennsylvania Department of Education, as recommended by John C. Higgins, Principal

Vote: 8 Ayes 0 Nays
Motion Carried

FIRST READING OF SCHEDULE J – TEXTBOOK ADOPTION – 9th GRADE COMPUTER APPLICATIONS (Attachment – pp. ____)

FIRST READING OF THE INDEPENDENT STUDY OF PHYSICS WITH CALCULUS APPLICATIONS CURRICULUM (Attachment – pp. _____)

ELEMENTARY CURRICULUM – Glenn J. Tuttle, Chairperson

APPROVAL OF THE FIRST AND SECOND READING OF CRAWFORD CENTRAL SCHOOL DISTRICT POLICIES

Motion: Mr. Deardorff
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the First and Second Reading of the following Crawford Central School District Policies:

- #626 – Federal Fiscal Compliance
- #626.1 – Travel Reimbursement – Federal Programs
- #827 – Conflict of Interest

(Attachment – pp _____)

Vote: 8 Ayes 0 Nays
Motion Carried

EXTRACURRICULAR – Katrina M. Proctor, Chairperson

APPROVAL OF THE COOPERATIVE SPONSORSHIP OF A SPORTS AGREEMENT BETWEEN COCHRANTON JR.-SR. HIGH SCHOOL AND COMMODORE PERRY HIGH SCHOOL

Motion: Mrs. Proctor
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Cooperative Sponsorship of a Sports Agreement between Cochranon Jr.-Sr. High School and Commodore Perry High School for baseball (Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

BUILDINGS AND GROUNDS – Frank J. Schreck, Chairperson

APPROVAL OF JOHNSON CONTROLS PLANNED SERVICE AGREEMENTS

Motion: Mr. Schreck
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Johnson Controls Planned Service Agreements:

- Technical – for a term of July 1, 2016 through June 30, 2017, at an amount of \$8,562.00
- Mechanical – for a term of July 1, 2016 through June 30, 2017, at an amount of \$3,962.00

(Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF SCHEDULE K #411 – BIDS FOR DIESEL FUEL FOR THE 2016-2017 FISCAL YEAR

Motion: Mr. Schreck
Second: Mr. Smith

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves Schedule K #411 – Bids for Diesel Fuel for the 2016-2017 fiscal year (Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

FOOD SERVICE – Delwood J. Smith, Chairperson

APPROVAL OF THE REPLACEMENT OF THE WALK IN COOLER/FREEZER AT NEASON HILL ELEMENTARY SCHOOL

Motion: Mr. Smith
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the replacement of the walk in cooler/freezer at Neason Hill Elementary School at a cost of \$43,276.23 (Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

FINANCE – Jeffrey S. Rose, Chairperson

APPROVAL OF THE FINANCIAL ACTIVITIES

Motion: Mr. Rose
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Financial Activities:

1. May's Treasurer's Report (Attachment – pp. _____)
2. Financial Statements (Attachment – pp. _____)
3. Payment of Bills (Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

ADOPTION OF THE FISCAL YEAR 2016-2017 GENERAL FUND BUDGET

Motion: Mr. Rose
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the adoption of the 2016-2017 General Fund Budget in the amount of \$58,840,541 as presented on PDE-2028. A copy of PDE-2028 will be made a part of the Minutes (Attachment – pp. _____)

Vote: 7 Ayes 1 Nay (Mr. Schreck)
Motion Carried

APPROVAL OF THE MILLAGE LEVY FOR FISCAL YEAR 2016-2017

Motion: Mr. Rose
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following real estate tax levies for fiscal year 2016-2017:

- Crawford County at 51.61 Mills (+1.00 Mill)
- Mercer County at 89.85 Mills (-0.5 Mill)

Vote: 7 Ayes 1 Nay (Mr. Schreck)
Motion Carried

APPROVAL OF INSURANCE COVERAGE FOR THE 2016-2017 SCHOOL YEAR

Motion: Mr. Rose
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the CND Wright Specialty Insurance to provide the District insurance coverage for the 2016-2017 school year at an estimated premium of \$319,456 (Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL FOR THE BUSINESS MANAGER TO MAKE GENERAL FUND BUDGET TRANSFERS

Motion: Mr. Rose
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves for the Business Manager to make General Fund Budget transfers during the fiscal year 2016-2017 for the purpose of closing out various funds of the District for fiscal year 2015-2016

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF ACT 511 TAXES FOR FISCAL YEAR 2016-2017

Motion: Mr. Rose
Second: Mr. Schreck

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves to enact a one (1%) percent Earned Income Tax, and a one (1%) percent Real Estate Transfer Tax for the fiscal year 2016-2017 in conformity with Act 511

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF THE ENACTMENT OF PER CAPITA TAX UNDER THE PUBLIC SCHOOL CODE OF 1949 FOR FISCAL YEAR 2016-2017

Motion: Mr. Rose
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves to enact a \$5.00 Per Capita Tax for the fiscal year 2016-2017 in conformity with Section 679 of the Public School Code of 1949, 24 P.S. 6-679

Vote: 8 Ayes 0 Nays
Motion Carried

PERSONNEL/POLICY - Jan A. Feleppa, Chairperson

APPROVAL OF THE SECOND AND FINAL READING OF REVISIONS TO CRAWFORD CENTRAL SCHOOL DISTRICT POLICIES

Motion: Mr. Smith
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Second and Final Reading of the revisions to the following Crawford Central School District Policies

- #806 – Child Abuse
- #916 – Volunteers

(Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

ACKNOWLEDGMENT OF PROFESSIONAL EMPLOYEE STATUS

Acknowledgement that under the terms of Section 1108 of the School Code, the Superintendent has notified the Secretary of the Board that the following persons have received satisfactory ratings for his/her sixth semester of employment and has thereby gained the status of "professional employee" and will be tendered a professional employee contract beginning with the first semester of the 2016-2017 school year:

Adam Boyle	Ryan Claspy	Sarah Conley
Erin Gorman	Michele Handel	Danielle Hohmann
Michelle Kearns	Jill Kline	Lisa Krol
Scott McCurdy	Elizabeth Prather	Shane Ream
Meg Reisenweber	Nicole Rodax	Tracy Tome
Kari Ann Unice	Rowena Wagner	Katrina Yossa

APPROVAL OF STIPENDS FOR THE 2016-2017 SCHOOL YEAR

Motion: Mr. Smith
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following stipends for the 2016-2017 school year:

- Shawn Ford – Athletic Director, Cochranon Jr.-Sr. High School - \$8,500
- James Shryock – Student Information System Coordinator, Instructional Support Center - \$7,000
- Stacey Walsh – Dean of Students, Meadville Area Senior High School - \$8,500
- Scott McCurdy – Dean of Students, Cochranon Jr.-Sr. High School - \$8,500

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL TO RETAIN KNOX MCLAUGHLIN GORNALL & SENNETT, P.C.

Motion: Mr. Rose
Second: Mr. Smith

RESOLVED, that the Board of School Directors of Crawford Central School District hereby authorizes, retains, and employs Knox McLaughlin Gornall & Sennett, P.C. to evaluate potential claims against The Reschini Group and Highmark, Inc. and if a basis for the assertion of such claims exist, then to prosecute such claims on behalf of the School District; and

FURTHER RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Contingency Fee Agreement, which is attached to this Resolution, and authorizes Jeffrey L. Deardorff, as Vice-President of the Board, to sign it on behalf of both the Board and the School District (Attachment – pp. _____)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF THE PERSONNEL SCHEDULES

Motion: Ms. Burnett
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Personnel Schedules (Attachment – pp. _____)

1. Approval of Schedule A – Resignations – Page 1 of the Schedule Section
2. Approval of Schedule B – Professional Appointments – Setting of Salaries – Page 2 of the Schedule Section.
3. Approval of Schedule C – Support Staff Appointments – Setting of Salaries – Page 3 of the Schedule Section.
4. Approval of Schedule D – Extra Duty Appointments – Setting of Salaries – Pages 4 through 7 of the Schedule Section
5. Approval of Schedule E – Attendance at Professional Meetings – Page 8 of the Schedule Section
6. Approval of Schedule H – Leaves of Absence – Page 9 of the Schedule Section
7. Approval of Schedule I – Field Trip Authorization – Page 10 of the Schedule Section
8. Approval of Schedule M – Transportation Sub-Contracted Services – Page 11 of the Schedule Section

Vote: 8 Ayes 0 Nays
Motion Carried

IX. ADMINISTRATION/PRESENTATION

Mr. Thomas Washington, Superintendent of Schools, congratulated the Challenge 24 participants, Meadville Area Senior High School, Cochranon Jr.-Sr. High School, GED and Crawford County Career and Technical Center graduates.

X. OTHER PUBLIC/BOARD COMMENTS

Mr. Frank Schreck commented on the budget, the Crawford Central Community Foundation grants and the Crawford County Career and Technical Center graduates.

Mrs. Katrina Proctor congratulated all Cochranon Jr.-Sr. High School students who received over \$500,000 in scholarships.

XI. ADJOURNMENT

Motion: Mr. Schreck
Second: Mr. Sacco

RESOLVED, that there being no further business, this meeting is adjourned at 6:05 P.M.

Vote: 8 Ayes 0 Nays
Motion Carried

Respectfully submitted,

Lisa L. Pittner
Board Secretary