CRAWFORD CENTRAL BOARD OF SCHOOL DIRECTORS

REGULAR BOARD MEETING INSTRUCTIONAL SUPPORT CENTER

MONDAY, JANUARY 22, 2018 5:30 P.M.

I. REGULAR MEETING OF JANUARY 22, 2018, CALLED TO ORDER

Meeting called to order by Mrs. Feleppa at 5:30 P.M.

II. ROLL CALL

Members in attendance: Mrs. Jan Feleppa, Ms. Paula Lynch, Mr. Ross Prather, Mrs. Katrina Proctor, Mr. Jeffrey Rose, Mr. Donald Sacco, Mr. Frank Schreck, Mr. Delwood Smith and Mr. Glenn Tuttle

- Members absent: None
- Others in attendance: Mr. Mike Crowley (News Media), Mr. David Dickson, Mrs. Jennifer Galdon, Mrs. Rebecca Gentile, Mr. Carl Moore, Dr. Ann Noonen, Mr. Guy O'Neil, Mrs. Lisa Pittner, Mr. Thomas Washington and Mrs. Alisa Willey

III. PLEDGE OF ALLEGIANCE

IV. NOTICE OF EXECUTIVE SESSION

December 4, 2017 – 5:47 P.M. – 6:00 P.M. – Personnel January 16, 2018 – 6:27 P.M. – 6:52 P.M. – Real Estate/Student Discipline/Contract Negotiations

V. PUBLIC COMMENTS REGARDING THE AGENDA OF JANUARY 22, 2018

None

VI. 2017-2018 STUDENT REPRESENTATIVES TO THE BOARD OF SCHOOL DIRECTORS

1. Cochranton Jr.-Sr. High School – Madison Maynard and Jasmynn Schmader – discussed sports, robotics, National Honor Society activities, daffodil sale, prom, Senior nights and red and white festivities.

2. Meadville Area Senior High School – Nick Pendolino – discussed sports, club activities, Caring Closet and Cupboard, National Honor Society activities, Junior Council and school store.

3. Meadville Area Middle School – Naija Walker – discussed door decorating contest, sports, Geography Bee Contest, Paws for Pride, club activities, annual Spelling Bee Contest, talent show and after-school enrichment.

VII. APPROVAL OF MINUTES

Motion:	Mr. Tuttle
Second:	Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Minutes:

1. Regular Board Meeting of November 20, 2017 (Attachment – pp. _____)

2. Reorganization Meeting of December 4, 2017 (Attachment – pp. _____)

3. Committee of the Whole Meeting of January 16, 2018 (Attachment – pp. _____)

Vote: 9 Ayes 0 Nays Motion Carried

VIII. COMMITTEE REPORTS

CURRICULUM – Donald F. Sacco, Chairperson

FIRST READING OF ACCOUNTING I CURRICULUM AT MEADVILLE AREA SENIOR HIGH <u>SCHOOL</u> (Attachment – pp. ____)

APPROVAL FOR TWO MEADVILLE AREA SENIOR HIGH SCHOOL STUDENTS TO RECEIVE A 2018 DIPLOMA

Motion: Mr. Sacco Second: Mr. Tuttle

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves for two Meadville Area Senior High School students to receive his/her 2018 Diploma upon meeting all requirements as established by the Pennsylvania Department of Education, as recommended by John C. Higgins, Principal

Vote: 9 Ayes 0 Nays Motion Carried

EXTRACURRICULAR – Paula J. Lynch, Chairperson

APPROVAL OF PENNSYLVANIA MUSIC EDUCATORS ASSOCIATION EVENTS (PMEA)

Motion:	Mr. Tuttle
Second:	Mr. Rose

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following PMEA events:

- Meadville Area Senior High School participating in the PMEA District 2 Jazz Band Festival in Ulysses, Pennsylvania, on February 1-3, 2018, at a cost to the District of \$2,062.40
- Meadville Area Senior High School participating in the PMEA District 2, 3, 5 Orchestra Festival in Beaver, Pennsylvania, on February 8-10, 2018, at a cost to the District of \$1,866.40
- Meadville Area Senior High School participating in the PMEA Region 2 Band Festival in Rural Valley, Pennsylvania, on February 22-24, 2018, at a cost to the District of \$1,908.40

(Attachment – pp. ____)

Vote: 9 Ayes 0 Nays Motion Carried

APPROVAL FOR THE MEADVILLE AREA SENIOR HIGH SCHOOL ACADEMIC SPORTS LEAGUE TEAM TO COMPETE IN THE ACADEMIC DECATHLON

Motion:	Mrs. Proctor
Second:	Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Meadville Area Senior High School Academic Sports League Team to compete in the Pennsylvania Regional Academic Decathlon in Albion, Pennsylvania, on February 9-10, 2018, at a cost to the District of \$1,060.00 (Attachment – pp. ____)

Vote: 9 Ayes 0 Nays Motion Carried

FINANCE – Jeffrey S. Rose, Chairperson

APPROVAL OF THE FINANCIAL ACTIVITIES

Motion: Mr. Rose Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Financial Activities:

1. Treasurer's Report for November and December 2017 (Attachment – pp. _____)

2. Financial Statements for November and December 2017 (Attachment – pp. _____)

3. Payment of Bills for December 2017 and January (Attachment – pp. _____)

Vote: 8 Ayes 0 Nays 1 Abstention (Mr. Smith) Motion Carried

APPROVAL NOT TO INCREASE SCHOOL DISTRICT TAXES FOR THE 2018-2019 SCHOOL YEAR AT A RATE THAT EXCEEDS THE INDEX

Motion:Mr. RoseSecond:Ms. Lynch

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Crawford Central School District index for the 2018-2019 fiscal year is 3.4%;

WHEREAS, the Board of School Directors of Crawford Central School District has made the decision that it shall not raise the rate of any tax for the support of public education for the 2018-2019 fiscal year by more than its index.

AND NOW BE IT RESOLVED by the Board of School Directors (hereinafter "Board") of Crawford Central School District (hereinafter "District") the following:

1. The Board certifies that it will not increase any school district tax for the 2018-2019 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.

2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.

3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2018-2019 fiscal year.

4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2018-2019 fiscal year.

7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:

(a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.

(b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.

(c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

Vote: 9 Ayes 0 Nays

Motion Carried

APPROVAL TO ACCEPT THE INDEPENDENT AUDIT REPORT FOR YEAR ENDING JUNE 30, 2017

Motion: Mr. Rose Second: Mr. Tuttle

RESOLVED, that the Board of School Directors of Crawford Central School District hereby accepts the Independent Audit Report for Year ending June 30, 2017 (Attachment – pp. ____)

Vote: 9 Ayes 0 Nays Motion Carried

APPROVAL OF THE REAPPOINTMENT OF GUY O'NEIL AND PHYLLIS LORD TO THE CRAWFORD COUNTY TAX COLLECTION COMMITTEE

Motion: Mr. Rose Second: Mr. Smith

RESOLVED, that pursuant to Act 32 of 2008, the Board of School Directors of Crawford Central School District hereby reappoints Guy W. O'Neil, Business Manager as the Tax Collection Committee Primary Voting Delegate for the Crawford Central School District; and

FURTHER RESOLVED, that the Board of School Directors of Crawford Central School District hereby reappoints Phyllis Lord, Confidential Executive Assistant to the Business Manager, as the Tax Collection Committee Alternate Voting Delegate for the Crawford Central School District; and

FURTHER RESOLVED, if the Primary Voting Delegate cannot attend a Tax Collection Committee meeting, then the Alternate Voting Delegate shall attend the Tax Collection Committee meeting. The reappointment of Mr. O'Neil and Mrs. Lord as Delegates are effective immediately and shall continue until their successors are appointed. Delegates shall be appointed or reappointed by the Board each year. All Delegates shall serve at the pleasure of the Board.

Vote: 9 Ayes 0 Nays Motion Carried

PERSONNEL/POLICY - Jan A. Feleppa, Chairperson

APPROVAL OF THE RECOMMENDATION TO SERVE AS THE REPRESENTATIVE TO THE NORTHWEST TRI-COUNTY INTERMEDIATE UNIT BOARD OF DIRECTORS

Motion: Mr. Rose Second: Mr. Smith

RESOLVED, that the Board of School Directors of Crawford Central School District hereby recommends Mrs. Jan A. Feleppa as the representative to the Northwest Tri-County Intermediate Unit Board of Directors for a term ending June 30, 2018

Vote: 8 Ayes 0 Nays 1 Abstention (Mr. Tuttle)

Motion Carried

APPROVAL OF THE RECOMMENDATION TO SERVE ON THE MEADVILLE AREA RECREATION AUTHORITY BOARD

Motion: Mr. Tuttle Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby recommends Ms. Paula J. Lynch as the representative to the Meadville Area Recreation Authority Board for a term ending December 31, 2021

Vote: 9 Ayes 0 Nays Motion Carried

APPROVAL OF SECOND AND FINAL READING OF CRAWFORD CENTRAL SCHOOL DISTRICT POLICIES

Motion: Mr. Tuttle Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Second and Final Reading of the following Crawford Central School District Policies:

- Policy 104 Nondiscrimination in Employment Practices (Revision)
- Policy 150 Title I Comparability of Services (New Policy)
- Policy 203 Immunizations and Communicable Diseases (Revision)
- Policy 204 Attendance (Revision)
- Policy 209.2 Diabetes Management (New Policy)
- Policy 808 Food Services (Revision)

(Attachment – pp. ____)

Vote: 9 Ayes 0 Nays Motion Carried

APPROVAL OF THE FIRST AND SECOND READING OF THE REVISIONS TO POLICY 918

Motion: Mr. Tuttle Second: Ms. Lynch

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the First and Second Reading of the revisions to Crawford Central School District Policy 918 – Title I District-Wide Parental Engagement (Attachment – pp. ____)

Vote: 9 Ayes 0 Nays Motion Carried

APPROVAL OF THE TALENT ED RECRUIT & HIRE STATEMENT OF WORK BY PEOPLE ADMIN

Motion: Mr. Rose Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Talent Ed Recruit & Hire Statement of Work by People Admin, pending Solicitor approval (Attachment – pp. ____)

Vote: 7 Ayes 2 Nays (Mr. Schreck and Mr. Tuttle)

Motion Carried

APPROVAL OF THE WONDERLIC ONLINE USER ACCESS LICENSE AGREEMENT

Motion: Mr. Sacco Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Wonderlic Online User Access License Agreement (Attachment – pp. _____)

Vote: 6 Ayes 3 Nays (Ms. Lynch, Mr. Schreck and Mr. Tuttle) Motion Carried

APPROVAL OF STIPULATION INVOLVING STUDENT "C"

Motion: Mr. Tuttle Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Stipulation involving student "C"

Vote: 0 Navs 9 Aves

Motion Carried

APPROVAL OF THE PERSONNEL SCHEDULES

Motion: Mr. Tuttle Mr. Smith Second:

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Personnel Schedules (Attachment – pp. ____)

1. Approval of Schedule A – Resignations – Page 1 of the Schedule Section

2. Approval of Schedule B – Professional Appointments – Setting of Salaries – Page 2 of the Schedule Section

3. Approval of Schedule D – Extra Duty Appointments – Setting of Salaries – Page 3 of the Schedule Section

4. Approval of Schedule E – Attendance at Professional Meetings – Pages 4 through 6 of the Schedule Section

5. Approval of Schedule G – Substitute Support Staff List – Page 7 of the Schedule Section

6. Approval of Schedule H – Leaves of Absence – Page 8 of the Schedule Section

7. Approval of Schedule I – Field Trip Authorization – Page 9 of the Schedule Section

Vote: 9 Ayes 0 Nays Motion Carried

IX. ADMINISTRATION

Mr. Thomas Washington, Superintendent of Schools, recognized and thanked all Board Members for their hard work and dedication as January is School Director Recognition Month.

X. OTHER PUBLIC/BOARD COMMENTS

Mrs. Katrina Proctor congratulated Meadville Area Senior High School student Ben Meure for his acceptance into West Point Military Academy.

Mr. Frank Schreck discussed technology.

XI. ADJOURNMENT

Motion: Mr. Tuttle Second: Mrs. Proctor

RESOLVED, that there being no further business, this meeting is adjourned at 6:07 P.M.

Vote: 9 Ayes 0 Nays Motion Carried

Respectfully submitted,

Lisa L. Pittner Board Secretary