

CRAWFORD CENTRAL BOARD OF SCHOOL DIRECTORS

**REGULAR BOARD MEETING
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, JUNE 25, 2018
5:30 P.M.**

I. REGULAR MEETING OF JUNE 25, 2018, CALLED TO ORDER

Meeting called to order by Mrs. Feleppa at 5:30 P.M.

II. ROLL CALL

Members in attendance: Mrs. Jan Feleppa, Ms. Paula Lynch, Mr. Ross Prather, Mrs. Katrina Proctor, Mr. Jeffrey Rose, Mr. Donald Sacco, Mr. Frank Schreck and Mr. Delwood Smith

Members absent: Mr. Glenn Tuttle

Others in attendance: Ms. Linda Boice, Ms. Tiffany Conley, Mr. Mike Crowley (News Media), Mr. David Dickson, Mrs. Jennifer Galdon, Mrs. Rebecca Gentile, Ms. Jess McCarthy, Mr. Guy O'Neil, Mrs. Lisa Pittner, Ms. Caitlin Ricey, Mr. Thomas Washington and Mrs. Alisa Willey.

III. PLEDGE OF ALLEGIANCE

IV. NOTICE OF EXECUTIVE SESSION

May 24, 2018 – 5:30 P.M. – 5:49 P.M. – Student Matter
June 18, 2018 – 6:47 P.M. – 6:58 P.M. – Student Discipline/Litigation

V. PUBLIC COMMENTS REGARDING THE AGENDA OF JUNE 25, 2018

None

VI. APPROVAL OF MINUTES

Motion: Mr. Schreck
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Minutes:

1. Regular Board Meeting of May 21, 2018 (Attachment – pp. 552-561)
2. Committee Meeting of June 18, 2018 (Attachment – pp. 562-564)

Vote: 8 Ayes 0 Nays
Motion Carried

VII. COMMITTEE REPORTS

CURRICULUM – Donald F. Sacco, Chairperson

Motion: Mr. Sacco
Second: Mr. Smith

SECOND AND FINAL READING OF SCHEDULE J – TEXTBOOK ADOPTION

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Second and Final Reading of Schedule J – Textbook Adoption as follows:

- Microsoft Visual Basic 2017 for Windows Web and Database, Grades 10-12 at Cochranon Jr.-Sr. High School
- Business & Personal Law, Grades 9-12 at Meadville Area Senior High School
- Personal Financial Literacy, Grades 9-12 at Meadville Area Senior High School

(Attachment – pp. 565-568)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF THE NORTHWEST TRI-COUNTY INTERMEDIATE UNIT CONCURRENT ENROLLMENT AGREEMENTS

Motion: Mr. Sacco
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves Northwest Tri-County Intermediate Unit Concurrent Enrollment Agreements with regards to dual enrollment programs from July 1, 2018 through June 30, 2019 for an annual fee not to exceed \$900 for Regional Choice Initiative courses offered at the Crawford County Career and Technical Center (Attachment – pp. 569-582)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF THE DUAL ENROLLMENT AGREEMENT WITH GANNON UNIVERSITY-NORTHERN PENNSYLVANIA REGIONAL COLLEGE CONTRACT

Motion: Mr. Sacco
Second: Mr. Schreck

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Dual Enrollment Agreement with Gannon University-Northern Pennsylvania Regional College Contract (Attachment – pp. 583-589)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF THE SECOND AND FINAL READING OF THE REVISIONS TO POLICY 214 – CLASS RANK

Motion: Mr. Sacco
Second: Mr. Rose

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Second and Final Reading of the revisions to Policy 214 – Class Rank (No revisions have been made since First Reading)

Vote: 8 Ayes 0 Nays
Motion Carried

BUILDING AND GROUNDS – Frank J. Schreck, Chairperson

APPROVAL OF SCHEDULE K #420 – DIESEL FUEL BIDS

Motion: Mr. Schreck
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves Schedule K #420 - Diesel Fuel Bids Schedule (Attachment – pp. 590)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF THE WOOD CHIP BIOFUEL PURCHASE AGREEMENT

Motion: Mr. Schreck
Second: Mr. Smith

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Wood Chip Biofuel Purchase Agreement with Keystone TreeCycling, Inc. (Attachment – pp. 591-594)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF LEASE AGREEMENT AND SECOND AMENDMENT TO LEASE AGREEMENT

Motion: Mr. Schreck
Second: Mr. Rose

RESOLVED, that the Crawford Central Board of School Directors hereby approves the Lease Agreement with the Northwest Tri-County Intermediate Unit 5 for a term of July 15, 2018 through July 31, 2023; and

FURTHER RESOLVED, that the Crawford Central Board of School Directors hereby approves the Second Amendment to Lease Agreement with Child Development Centers, Inc.; and

FURTHER RESOLVED, that the Crawford Central Board of School Directors hereby authorizes Jan A. Feleppa, Board President, and Lisa L. Pittner, Board Secretary, to execute the Lease Agreement and the Second Amendment to Lease Agreement on behalf of Crawford Central School District (Attachment – pp. 595-607)

Vote: 7 Ayes 1 Nay (Ms. Lynch)
Motion Carried

FINANCE – Jeffrey S. Rose, Chairperson

APPROVAL OF THE FINANCIAL ACTIVITIES

Motion: Mr. Rose
Second: Mr. Schreck

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Financial Activities:

1. Treasurer's Report for May (Attachment – pp. 608-610)
2. Financial Statements (Attachment – pp. 611-625)
3. Payment of Bills (except for Girardat LP) (Attachment – pp. 626-646)

Vote: 8 Ayes 0 Nays
Motion Carried

Motion: Mr. Rose
Second: Mr. Sacco

- Payment of Bills for Girardat LP

Vote: 7 Ayes 0 Nays 1 Abstention (Mr. Smith)
Motion Carried

ADOPTION OF THE FISCAL YEAR 2018-2019 GENERAL FUND BUDGET

Motion: Mr. Rose
Second: Mr. Smith

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the adoption of the 2018-2019 General Fund Budget in the amount of \$64,156,909 as presented on PDE-2028. A copy of PDE-2028 will be made a part of the Minutes (Attachment – pp. 647-670)

Vote: 7 Ayes 1 Nay (Ms. Lynch)
Motion Carried

APPROVAL OF THE MILLAGE LEVY FOR FISCAL YEAR 2018-2019

Motion: Mr. Rose
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following real estate tax levies for fiscal year 2018-2019:

Crawford County at 52.61 Mills (+1.00 Mill)
Mercer County at 92.02 Mills (+1.67 Mill)

By Roll Call Vote: Mrs. Feleppa – Aye; Ms. Lynch – Nay; Mr. Prather – Nay; Mrs. Proctor – Aye; Mr. Rose – Aye; Mr. Sacco – Aye; Mr. Schreck – Nay; Mr. Smith - Aye

Vote: 5 Ayes 3 Nays
Motion Carried

APPROVAL OF INSURANCE COVERAGE FOR THE 2018-2019 SCHOOL YEAR

Motion: Mr. Rose
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the District's insurance coverage for the 2018-2019 school year as quoted by First National Insurance (Attachment – pp. 671)

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF ACT 511 TAXES FOR FISCAL YEAR 2018-2019

Motion: Mr. Rose
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves to enact a one (1%) percent Earned Income Tax, and a one (1%) percent Real Estate Transfer Tax for the fiscal year 2018-2019 in conformity with Act 511

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF THE ENACTMENT OF PER CAPITA TAX UNDER THE PUBLIC SCHOOL CODE OF 1949 FOR FISCAL YEAR 2018-2019

Motion: Mr. Rose
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves to enact a \$5.00 Per Capita Tax for the fiscal year 2018-2019 in conformity with Section 679 of the Public School Code of 1949, 24 P.S. 6-679

Vote: 8 Ayes 0 Nays
Motion Carried

PERSONNEL/POLICY - Jan A. Feleppa, Chairperson

FIRST READING OF THE REVISIONS TO POLICY 819 – SUICIDE AWARENESS, PREVENTION AND RESPONSE (Attachment – pp. 672-679)

ACKNOWLEDGMENT OF PROFESSIONAL EMPLOYEE STATUS

Acknowledgement that under the terms of Section 1108 of the School Code, the Superintendent has notified the Secretary of the Board that the following persons have received satisfactory ratings for his/her sixth semester of employment and has thereby gained the status of "professional employee" and will be tendered a professional employee contract beginning with the first semester of the 2018-2019 school year:

Grace C. Agnew	Siobhan M. Brown	Trent P. Burchard
Philip R. Canfield	Ashley M. Cartwright	Cassandra J. Consla
Matthew L. DeFrances	Jennifer E. DeVaul	Jennifer N. Jones
Ronald J. Klepadlo	Sue A. Mulvey	Cheryl M. Murray
Jenna N. Nelson	Michelle M. Roberts	Patricia A. Schultz
Mitchell A. Shreve		

APPROVAL OF THE RECOMMENDATION TO SERVE AS THE REPRESENTATIVE TO THE NORTHWEST TRI-COUNTY INTERMEDIATE UNIT BOARD OF DIRECTORS

Motion: Mr. Smith
Second: Mr. Prather

RESOLVED, that the Board of School Directors of Crawford Central School District hereby recommends Paula J. Lynch as the representative to the Northwest Tri-County Intermediate Unit Board of Directors for a term of July 1, 2018 through June 30, 2021

Vote: 7 Ayes 1 Nay (Mr. Schreck)
Motion Carried

APPROVAL OF STIPENDS FOR THE 2018-2019 SCHOOL YEAR

Motion: Mr. Schreck
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following stipends for the 2018-2019 school year:

- James Shryock – Student Information System Coordinator, Instructional Support Center - \$7,000
- Stacey Walsh – Dean of Students, Meadville Area Senior High School - \$8,500

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF STIPULATION INVOLVING STUDENT “G”

Motion: Mr. Schreck
Second: Mr. Smith

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Stipulation involving student “G”

Vote: 8 Ayes 0 Nays
Motion Carried

APPROVAL OF THE PERSONNEL SCHEDULES

Motion: Mr. Schreck
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Personnel Schedules (Attachment – pp. 680-695)

1. Approval of Schedule A – Resignations – Pages 1 through 2 of the Schedule Section
2. Approval of Schedule B – Professional Appointments – Setting of Salaries – Page 3 of the Schedule Section
3. Approval of Schedule C – Support Staff Appointments – Setting of Salaries – Page 4 of the Schedule Section
4. Approval of Schedule D – Extra Duty Appointments – Setting of Salaries – Pages 5 through 6 of the Schedule Section
5. Approval of Schedule E – Attendance at Professional Meetings – Page 7 of the Schedule Section

6. Approval of Schedule G – Substitute Support Staff List – Page 8 of the Schedule Section
7. Approval of Schedule H – Leaves of Absence – Page 9 of the Schedule Section
8. Approval of Schedule I – Field Trip Authorization – Pages 10 through 11 of the Schedule Section

Vote: 8 Ayes 0 Nays

Motion Carried

VIII. ADMINISTRATION

Mr. Thomas K. Washington, Superintendent of Schools, reminded the Board that there is no meeting in July and that all new hires would be approved retroactively at the August meeting. He also informed the Board that the READ Program did not obtain funding and that they would be vacating their leased space at the East End building.

IX. OTHER PUBLIC/BOARD COMMENTS

Mr. Prather commented on the Class Rank Policy and thanked the Principals who worked on it.

Ms. Lynch stated she regrets the READ Program not receiving funding and congratulated student Xavier Swam for winning the Challenge 24 Regional Competition. She also thanked Mrs. Galdon for her work on the Class Rank Policy.

Mr. Schreck commented on the possibility of selling the East End building.

X. ADJOURNMENT

Motion: Mr. Schreck

Second: Mr. Sacco

RESOLVED, that there being no further business, this meeting is adjourned at 5:59 P.M.

Vote: 8 Ayes 0 Nays

Motion Carried

Respectfully submitted,

Lisa L. Pittner
Board Secretary