

**CRAWFORD CENTRAL SCHOOL DISTRICT  
INSTRUCTIONAL SUPPORT CENTER  
11280 MERCER PIKE  
MEADVILLE, PA 16335**

**SUMMARY OF COMMITTEE OF THE WHOLE  
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, JUNE 20, 2016  
5:30 P.M.**

**Executive Session – Personnel/Potential Litigation – 6:25 P.M. – 7:50 P.M.**

**Meeting called to order by the Committee at 5:30 P.M.**

Members Present: Melissa Burnett, Jeffrey L. Deardorff, Jan A. Feleppa, Katrina M. Proctor, Jeffrey S. Rose, Donald F. Sacco, Frank J. Schreck, Delwood J. Smith and Glenn J. Tuttle

Members Absent: None

Administrative Staff Present: David E. Dickson, Jennifer A. Galdon, Rebecca L. Gentile, Ann M. Noonan, Guy W. O’Neil and Thomas K. Washington

Others Present: Mike Crowley (News Media), Robin Cauvel, Kelly Clark, James Fadden, Rebecca Gregg, Melissa Kingen, Doug Lang, Carl N. Moore, Chris Nuzback, Scott Phillis, Lisa L. Pittner and Ryan Smith

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**NOTICE: No official action was taken during the Committee of the Whole Meeting. The business of this Meeting was merely to discuss and deliberate information that may be placed on the Agenda for the Voting Meeting to be held on June 27, 2016.**

**PUBLIC COMMENTS REGARDING THE AGENDA OF JUNE 20, 2016**

Mr. Doug Lang discussed the relationship between the Meadville Area Recreation Authority (MARA) and the District and the continued need for financial support.

Ms. Robin Cauvel discussed the Meadville baseball program and facilities located on MARA property and the need for continued financial support.

**PRESENTATION**

Ms. Melissa Kingen and Ms. Rebecca Gregg of Nutrition, Inc., presented their yearly report. Items discussed were the following:

- Fees
- Staff
- Healthy Hunger Free Kids Act of 2010
- Sample Lunch Trays
- Meal Requirements
- Smart Snacks
- Paid Lunch Equity
- A la Carte Sales
- Adult Meals
- Bad Debt
- Professional Standards
- Reimbursement Rates
- Free & Reduced Meals
- 16-17 Goals

**SECONDARY CURRICULUM**

The Committee discussed the Second and Final Reading of Schedule J – Textbook Adoption – Computer Applications. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed awarding a Meadville Area Senior High School student his/her 2016 diploma upon meeting all requirements as established by the Pennsylvania Department of Education, as recommended by John C. Higgins, Principal. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the First Reading of Schedule J – Textbook Adoption – 9<sup>th</sup> Grade Computer Applications. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the First Reading of the Independent Study of Physics with Calculus Applications Curriculum. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

**ELEMENTARY CURRICULUM**

The Committee discussed the First and Second Reading of the following Crawford Central School District Policies:

- #626 – Federal Fiscal Compliance (Attachment)
- #626.1 – Travel Reimbursement – Federal Programs (Attachment)
- #827 – Conflict of Interest (Attachment)

The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

**EXTRACURRICULAR**

The Committee discussed a Cooperative Sponsorship of a Sports Agreement between Cochran Jr.-Sr. High School and Commodore Perry High School for baseball. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

**BUILDINGS AND GROUNDS**

The Committee discussed the following Johnson Controls Planned Service Agreements:

- Technical
- Mechanical

The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed Schedule K #411 – Bids for Diesel Fuel. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

**TRANSPORTATION/FOOD SERVICE**

The Committee discussed the replacement of the cooler/freezer at Neason Hill Elementary School. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

**FINANCE**

The Committee discussed the adoption of the fiscal year 2016-2017 General Fund Budget. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the millage levy for fiscal year 2016-2017 school year. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the District's insurance coverage for the 2016-2017 school year. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the Business Manager making General Fund Budget transfers during the fiscal year 2016-2017 for the purposes of closing out the various funds of the District for fiscal year 2015-2016. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the Act 511 taxes including a one percent (1%) earned income tax and a one percent (1%) real estate transfer tax. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the enactment of a \$5.00 per capita tax for the fiscal year 2016-2017. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

### **PERSONNEL/POLICY**

The Committee discussed the Second and Final Reading of revisions to the following Crawford Central School District Policies:

- #806 – Child Abuse
- #916 – Volunteers

The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the recognition of professional employees. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the PSBA voting delegates for the PSBA Delegate Assembly Meeting on Saturday, October 15, 2016. Mr. Tuttle and Mr. Smith expressed their interest in the appointment. There will be more discussion regarding the voting delegates at the July Board Meeting.

The Committee discussed the following stipends for the 2016-2017 school year:

- Shawn Ford – Athletic Director, Cochranon Jr.-Sr. High School - \$8,500
- James Shryock – Student Information System Coordinator, Instructional Support Center - \$7,000
- Stacey Walsh – Dean of Students, Meadville Area Senior High School - \$8,500
- Scott McCurdy – Dean of Students, Cochranon Jr.-Sr. High School - \$8,500

The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

The Committee discussed the Personnel Recommendations. The item will be placed on the Agenda of the June 27, 2016 Board Meeting.

**The meeting adjourned at 6:20 P.M.**