

**CRAWFORD CENTRAL SCHOOL DISTRICT  
INSTRUCTIONAL SUPPORT CENTER  
11280 MERCER PIKE  
MEADVILLE, PA 16335**

**SUMMARY OF COMMITTEE OF THE WHOLE  
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, NOVEMBER 13, 2017  
5:30 P.M.**

**Executive Session – Real Estate/Student Discipline – 6:20 P.M. - 6:35 P.M.**

**Meeting called to order by the Committee at 5:30 P.M.**

Members Present: Jeffrey L. Deardorff, Jan A. Feleppa, Katrina M. Proctor, Jeffrey S. Rose, Donald F. Sacco, Frank J. Schreck and Delwood J. Smith

Members Absent: Melissa Burnett and Glenn J. Tuttle

Administrative Staff Present: David E. Dickson, Jennifer A. Galdon, Rebecca L. Gentile, Ann M. Noonan, Guy W. O'Neil, Thomas K. Washington and Alisa A. Willey

Others Present: Mike Crowley (News Media), Jessica Hamilton, Christella Kloecker, Bruce Lawrence, Carl N. Moore, Lisa L. Pittner, Sue Holt-Thompson and Darla Yount

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**NOTICE: No official action was taken during the Committee of the Whole Meeting. The business of this Meeting was merely to discuss and deliberate information that may be placed on the Agenda for the Voting Meeting to be held on November 20, 2017.**

**PUBLIC COMMENTS REGARDING THE AGENDA OF NOVEMBER 13, 2017**

None

**RECOGNITION**

Educators were recognized for completed hours of the Orton-Gillingham Training Course and Supervised Practicum. Those teachers were:

- Sue Holt-Thompson
- Lisa Sheik
- Cheryl Collins
- Patty Frano
- Christella Kloecker

**FINANCE**

Bruce Lawrence from McGill, Power, Bell & Associates, presented the 2016-2017 Independent Audit. Items discussed were the following:

- Clean Opinion
- General Fund
- Capital Projects
- Food Service
- Capital Assets
- Depreciation Expenses
- Bonds Payable
- Net Pension Liability

- Tax Millage
- Federal Programs

The Committee discussed the acceptance of the Rural and Low Income Schools Grant in the amount of \$65,693. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

### **SECONDARY CURRICULUM**

The Committee discussed the District's Comprehensive Plan and submission to the Pennsylvania Department of Education. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

The Committee discussed a Meadville Area Senior High School student receiving his/her 2018 Diploma upon meeting all requirements as established by the Pennsylvania Department of Education, as recommended by John C. Higgins, Principal. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

### **EXTRACURRICULAR**

The Committee discussed the Meadville Area Senior High School Boys' Basketball Team competing in the Bisco Tournament in Wellsburg, West Virginia, on December 29-30, 2017 and also competing in the West Penn Athletics "Battle" Tournament in Erie, Pennsylvania, on Sunday, January 14, 2018 at no cost to the district for either tournament. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

The Committee discussed the Cochranon Jr.-Sr. High School Travel Club traveling to Europe on June 11-22, 2018 at no cost to the District. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

The Committee discussed the Cochranon Jr.-Sr. High School Senior history classes traveling to Washington, D.C., on March 16-17, 2018, at a cost to the District of \$163.80 for two substitute teachers. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

The Committee discussed the Cochranon Jr.-Sr. High School Band participating in the PMEA District Band in Warren, Pennsylvania, on January 11-13, 2018, at a cost to the District of \$1,306.40. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

The Committee discussed the Meadville Area Senior High School Band participating in the PMEA District Band in Warren, Pennsylvania, on January 11-13, 2018, at a cost to the District of \$1,756.40. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

### **BUILDINGS AND GROUNDS**

The Committee discussed the bids on various pieces of equipment. The item will be placed on the Agenda of the November 20, 2017 Board Meeting pending opening of the bids.

### **PERSONNEL/POLICY**

The Committee discussed the First Reading of the following Crawford Central School District Policies:

- Policy 104 – Nondiscrimination in Employment Practices (Revision – Merging Policy 348 – Harassment, into Policy 104. Will be removing/deleting Policy 348) (Attachment)
- Policy 150 – Title I – Comparability of Services (New Policy) (Attachment)
- Policy 203 – Immunizations and Communicable Diseases (Revision) (Attachment)
- Policy 204 – Attendance (Revision) (Attachment)

- Policy 209.2 – Diabetes Management (New Policy) (Attachment)
- Policy 808 – Food Services (Revision) (Attachment)

The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

The Committee discussed the First and Second Reading of revisions to the following Job Descriptions:

- 4.2 – Administrative Secretary to the Directors of Curriculum and Educational Technology Integration, Grants, Federal Programs and Community Outreach (Attachment)
- 6.4 – Student Information Systems Coordinator/Child Accounting (Attachment)

The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

The Committee had a short discussion on the Talent Ed Recruit and Hire, and Wonscore Programs.

The Committee discussed the Personnel Recommendations. The item will be placed on the Agenda of the November 20, 2017 Board Meeting.

**The meeting adjourned at 6:16 P.M.**