

**CRAWFORD CENTRAL SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**SCHEDULE J
TEXTBOOK ADOPTION**

SCHOOL	DEPT.	COURSE	TITLE	AUTHOR	PUBLISHER	COPY- RIGHT
Cochranton Jr Sr High School	Business Education	10th-12th grade Computer & Career Skills	<i>Microsoft Office 365 Office 2016 Intermediate</i>	Shelly Cashman	Cengage Learning	2017

**Crawford Central School District
Textbook Adoption Recommendations**

The undersigned certify that they have reviewed the textbook recommended below for use in the Crawford Central School District and recommend it for adoption.

School(s): COCHRANTON LA. SR HIGH
Department: BUSINESS EDUCATION
Course: 10TH - 12TH GRADE COMPUTER & CAREER SKILLS
Textbook Title: MICROSOFT OFFICE 2010 OFFICE 2010 INTERMEDIATE
Author(s): JIMMY CASIMIRO GARCIA
Publisher: COVERAGE LEARNING
Copyright Date: 2017
ISBN# : 978-1-305-87039-0(?) (BUNDT CASE BOUND)
Recommended by: TERI L. FOYE
Curriculum Director: JENNIFER GARDON
Principal: DONALD K WILSON
Dept. Chairperson
or Coordinator: _____
Parent(s): Patricia Grace
Demetrius Wright
Teacher(s): Jan J. Rose

(Principal, Coordinator and Parent signature required.)
(Parent: Please print name also)

Date: 5-16-14

All textbooks must be reviewed by the Director of Curriculum and Instruction and adopted by the Crawford Central School Board.

Please attach this form to the book and return it to the Curriculum Office for processing.